

**Amended Minutes of General Meeting
Of Brisbane Convoy for Kids Inc.
held at
8 Leslie Street Kallangur
May 8th 2021**

Present: Coral Stevenson, Darren Cartner, Donna Burgess, Samantha Clayton-Barnes, Jennifer Hughes, Clarissa Rowley, Tracy Woods, Steven Rowley via phone		Chairperson: Darren Cartner Signature:
Apologies: Jason Prince, Leanne Prince, Anthony Williams, Jessica Fay , Bec Munro		Minutes Recorder: Coral Stevenson
Meeting Opened: 1015 hours Meeting Closed: 1220 hours		
Confirmation of Previous Minutes:		Previous minutes not accepted
	Given By:	Discussed/Comments/Action Taken
President's Report	Steven Rowley	<ul style="list-style-type: none"> • Balloons have arrived • Balloon pump has been hired for truck show • Followmont have contacted me and have given approval for one of their trucks to be used for this years trailer of hope • Need to send Clarissa all information for truck show tickets of people attending (names, address phone number etc) \$ 50 deposit and \$ 30 for hire for the week
Vice President's Report	Darren Cartner	<ul style="list-style-type: none"> • Sticker samples shown from Black flag invoice handed to Jenny • went to Fleet image awaiting response about other stickers • Haven't been at active hire with wish list as yet
<ul style="list-style-type: none"> • Treasurer's Report 	Jennifer Hughes	Opening Balance as of 16 th April 2021 \$ 46 397.35 Incoming Stripe payment \$ 70.15 Stripe payment \$ 107.77 Stripe payment \$ 25.86 Stripe payment \$ 430.01 Interest \$ 5.65 Stripe payment \$ 213.90 Total incoming \$ 853.34

		<p>Outgoing</p> <p>Snap Rocklea (Flyers) \$ 297.00</p> <p>Storage Containers K mart Kippa Ring \$ 24.00</p> <p>Xero \$ 52.00</p> <p>Gowrist wristbands \$ 370.00</p> <p>Bank fee FDMSA \$ 65.00</p> <p>Tickets Brisbane Truck Show \$ 100.00</p> <p>Optus Billing Fee April \$ 75.00</p> <p>Total Outgoing \$ 983.00</p> <p>Closing Balance as of 7th May 2021 \$ 46 267.69</p> <p>Float for truck show decided \$ 250.00 should be fine Steven mentioned he has about \$ 250 at his house with \$ 100 being petty cash and rest is from money raised at Mystery Car rally held March 2020</p> <p>Motion to approve Treasurer's report</p> <p>Moved: Jennifer Hughes Seconded: Tracy Wood Carried: Unanimously</p>
Secretary's Report	Coral Stevenson	<ul style="list-style-type: none"> • Need to add correct prices for bikes and update info for companion cards • Heaps of tickets for raffle at truck show • Do we want to use MBRIT tote bags at truck • RC club contacted me regarding fact that one club is pretending to be legit club when they are not legit
Public Officer's Report/ volunteers	Clarissa Rowley	Have received flyers
Trailer if Hope 2021		Prices to be the same as 2019 Will have QR code for the trailer of hope registrations
memberships		New membership application: Samantha Clayton-Barnes
Brisbane truck show		<p>Steven : test and tagging of all electrical items needs to be done before bump in</p> <p>Bump in for mini truck is 8:30pm Wednesday</p> <p>Need to find out what time we can set up stall / do bump in Wednesday and then what time we can bump out Sunday night</p> <p>Have 3 volunteers coming from Hummingbird House 2 Saturday and 1 Sunday need to have individual tickets for them</p> <p>Raffle prize is worth about \$ 500.00</p> <p>Bump out Sunday afternoon / evening will get a small truck or van</p>

		<p>so it can all be moved out in 1 go</p> <p>Old vests and shirts must be advertised as a cost not a donation</p> <p>Travel mugs some members have stated their concern about them leaking and not fitting in car drink holders discuss price</p> <p>Need to get big net for truck show 10 m x 4 m</p> <p>Will have flyers with QR codes available for people who wish to register as volunteers, stalls, trailer of hope , convoy registration and membership</p> <p>Clarissa doing up a video of old photos to play at truck show</p>
Donations Co-ordinator Report		
Website		<p>Stalls have had a few stalls book</p> <p>have added extra stuff on registration forms to assist us at start point including the option to pre order flags before event to try and minimise congestion</p> <p>will also send out an email requesting passengers information for covid tracing and QR codes</p> <p>entrants in convoy must use QR code to receive free shirt</p> <p>volunteers registration open</p> <p>going to have a register of donated items stating which category they go into either Auction or prize wheel</p>
Security and Comms Report		No report Given
General Business		<p>Samantha Clayton- Barnes has some items she is donating to add to raffle for truck show as well as auction item</p> <p>Jessica to start contacting sponsors to hopefully get them on board for this year's event</p> <p>Discussion on drivers shirts to be followed up at next meeting after truckshow is over</p> <p>Dump old water bottles in shed as they have been in there for a couple of years</p>
subcommittee		These positions have not been filled

Motion: To allow DS Techwrite logo on main page of website	Discussed: to have ds Techwrite advertised on the website	Proposed: Darren Cartner Seconded: Clarissa Rowley Carried: Unanimously
Motion: price of raffle tickets	Discussed : how much we should sell raffle tickets for decided on \$ 1.00 each	Proposed: Steven Rowley Seconded: Donna Burgess Carried: Unanimously
Motion: prices at truck show for old shirts and children, vests and travel mugs	Discussed: prices for old shirts \$ 5.00 each , vests \$ 1.00 each and travel mugs \$ 5:00 each	Proposed: Tracey Wood Seconded: Darren Cartner Carried: Unanimously
Motion: New membership	Discussed: To accept new membership application from Samantha Clayton-Barnes	Proposed: Coral Stevenson Seconded: Donna Burgess Carried: Unanimously
Motion: Pay Black Flag for stickers	Discussed: To pay for stickers	Proposed: Darren Cartner Seconded: Tracy Wood Carried: unanimously
Motion: online 26/04 : to order wrist bands	Discussed: To order and pay for wrist bands at cost of \$ 370.00	Proposed: Clarissa Rowley Seconded: Darren Cartner Carried: unanimously
Motion: online 04/05: to pay Truck show stand	Discussed : To Purchase 10 extra tickets for volunteers working at truck show cost is \$ 100.00	Proposed: Coral Stevenson Seconded: Clarissa Rowley Carried: Unanimously

Next general meeting to be held: Saturday 12th June 2021

10:00 am

8 Leslie Street Kallangur